



ARKANSAS ADULT LEARNING
ResourceCenter

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TO: Adult Education and Literacy Council Directors
FROM: Dr. Shelia Wilkerson, Professional Development Coordinator
DATE: August 15, 2023
SUBJECT: Professional Development/Training Opportunities

The Arkansas Adult Learning Resource Center (AALRC) is pleased to announce the following workshop:

**TANF New Coordinator Training
Session ID: 507092**

The workshop is scheduled for Tuesday and Wednesday, August 29-30, 2023 from 9:00 a.m. - 4:00 p.m. at the AALRC (click the link for directions: <https://aalrc.org/adminteachers/contact.html>). Attendees may park in the building parking deck and the AALRC will validate each parking ticket. State Adult Education Program Advisors, Yulanda Riley and Clarence Childs, are the presenters.

This training is designed specifically for new TANF Coordinators/Career Coaches. It will provide essential information regarding TANF eligibility requirements, policies and procedures, federal regulations, and programmatic and financial information necessary to operate the TANF program. New Career Coaches will also learn case management skills that will be critical to retaining TANF students.

Adult education funded participants will be reimbursed according to state travel guidelines. Please remember that according to Adult Education policy, only one car per 4 participants can receive mileage reimbursement unless prior written permission from Dr. Trenia Miles, Director, Division of Workforce Services, Adult Education Section, has been obtained. Participants **must live or work (whichever is closer) 150 miles or more from Little Rock** in order to receive reimbursement for lodging for the night before. Total maximum lodging reimbursement per night is \$98 + tax. Participants must submit an original signed hotel bill. Several hotels are located in the downtown Little Rock area.

You may register using this link: http://www.escweb.net/ar_esc. **Registration is open!**

The Arkansas Adult Learning Resource Center ensures equitable access and participation in federally funded Title II programs and meets the requirements of Section 427 of the General Education Provisions Act (GEPA). Participants should contact the AALRC at 1-800-832-6242 or info@aalrc.org regarding any special needs required during training, such as accessibility needs, special equipment needs, learning needs and dietary restrictions. In addition, The AALRC will ensure equitable access and participation in Adult Education activities conducted with federal adult education funds.